

TUITION, REGISTRATION & PAYMENT INFORMATION

Dear Parents:

For the 2020/2021 dance season, you will have three (3) options to pay for your child's tuition.

1. **Annual payment:**

When the total amount for tuition is paid at the time of registration a 10% discount is calculated into the annual amount. (This is for all classes, excluding the competition classes.)

2. **Semi-Annual payment:**

Tuition is divided in half; the first month is due time of registration, with the balance on the first semester due to the first week of classes. Second semester fees are due January 7th, 2021. Late fees will be applied if payments are not received on this date.

3. **Monthly payment:**

Tuition is divided into 8 payments; first payment is due at time of registration along with the registration fee. The seven remaining payments will be deducted via ACH Debit automatically from your account on the first of each month beginning October 1st and ending on April 1st. (A \$1.50 service fee will be applied.)

If we are notified by the bank that there were non-sufficient funds to transfer a \$30 service fee will be applied to the payment and treated as a check that is returned from the bank for non-sufficient funds.

Please have your registration form, the top half of the ACH Direct Payment form and signature section completed before arriving for registration. We will calculate the amount of the monthly payment at the time of registration with you.

This new service of ACH Direct Payment is a service to you through our bank, Community First Credit Union, to assist you with a payment method for your child's tuition and will automatically be withdrawn each month eliminating the need to write a check and remember when payments are due and how much you owe, etc. ***This method is for tuition only, costumes and apparel purchases will be due at the time of purchase or when they are ordered, no exceptions.***

We look forward to another wonderful dance season and working with your child. If you have any questions or concerns please contact me via email and I will return your email as soon as possible. If you would like a personal phone conversation with me please mention this in your email.

Thank you in advance for trusting Inclusion Dance with your child.

Sincerely,

Carla N. Hales, Owner/Artistic Director

**CONSUMER AUTHORIZATION FOR DIRECT PAYMENT VIA ACH
(ACH DEBITS)**

Direct Payment via ACH is the transfer from a consumer account for the purpose of making a payment.

I (we) authorize **Inclusion Dance** (“COMPANY”) to electronically debit my (our) account (and, if necessary, electronically credit my (our) account to correct erroneous debits¹) as follows:

Checking Account / Savings Account (select one) at the depository financial institution name below (“DEPOSITORY”). I (we) agree that ACH transactions I (we) authorize comply with all applicable law.

Depository Name _____

Routing Number _____ Account Number _____

Amount of debit(s): The total tuition due will be divided into 8 payments; the first payment due upon registration in addition to the registration fee. A \$1.50 service fee will be added monthly.

AMOUNT OF DEBIT MONTHLY: _____

The seven remaining payments will be deducted via ACH on the 1st day of each month for seven consecutive months beginning on October 1st – April 1st

I (we) understand that this authorization will remain in full force and effect until I (we) notify Inclusion Dance in writing by mail at 257 Northland Av., Appleton, WI 54911 that is received 30 days before I (we) wish to revoke this authorization. I (we) understand that Inclusion Dance requires a 30 day/one month prior notice in order to cancel this authorization.²

Name(s) _____

Please print all names on account

Date _____ Signature(s) _____

1The NACHA Operating Rules do not require the consumer’s express authorization to initiate Reversing Entries to correct erroneous transactions. However, Originators should consider obtaining express authorization of debits or credits to correct errors.

2Written debit authorizations must provide that the Receiver may revoke the authorization only by notifying the Originator in the time and manner stated in the authorization. The reference to notification should be filled with a statement of the time and manner that notification must be given in order to provide Inclusion Dance a reasonable opportunity to act on it.